

# POS Menu List

Below is a list of all menu options inside of the POS module. The numbering of the list reflects the path numbering of the menu options. For instance, maintaining the Tax Tables in POS-2-3-1 is in section 2 – Transaction Parameters, 3 – Tax Tables, 1 – Tax Tables. At first glance it can be a little jarring to see the list go from 5 to 21 but it was necessary to keep the options true to the screen layout.

## 1. Cash Register

## 2. Transaction Parameters >

### 1. General Parameters

### 2. Modifiers

## 3. Tax Tables >

### 1. Tax Tables

### 2. Import Tax Tables

### 4. Tender Codes

### 5. Transaction Types

### 6. Discount Matrix

### 21. Modifier Descriptions

### 22. Credit Card Parameters

### 23. Tender Categories

### 24. Tax Exemption Reason Table

### 25. Error Message Maintenance

### 26. Price Table Maintenance

## 3. Hardware Parameters >

### 1. Register Parameters

### 2. Hardware Configuration Codes

### 3. Receipt Header

### 4. Receipt Trailer

### 5. Gift Receipts

### 21. Function Key Definitions

## 22. Touch Screen Codes

### 4. **History >**

1. History Parameters
2. Run History Process
3. Purge Processed Sales Records (DIS)

### 5. **Credit Cards & Communications >**

1. TotalLink Credit Cards
2. Gratuity Processing
3. ICOMM Credit Card Reports >
4. CourseWorks >
5. Create CC Adjustments from STD
6. Element Vault Maintenance

### 6. **SmartLane Registers >**

1. Host Background Control
2. Transfer Control & Status
3. Send POS Parameters
4. Send PLU and Data Files
5. Send Specific Item
6. List Send Log

### 1. **Global SKU Inquiry**

### 2. **Data File Maintenance >**

1. Cashier Maintenance
2. SKU Maintenance
3. Department & Class Maintenance >
  1. Department Maintenance
  2. Class Maintenance
  3. Class Category Maintenance
  4. Distribution Code Maintenance
20. Calendar
4. Delete SKUs Marked For Deletion
5. Catalog Maintenance

## **6. Food Services >**

- 1. Meal Maintenance
- 2. SKU Maintenance
- 3. Meal Plan Parameters
- 4. *blank*
- 5. Meal Category Codes
- 21. Reset Meal Plans
- 22. Import Meal Plan Customers

## **23. Food Service Reports >**

- 1. Meal Usage

## **7. GateKeeper**

- 21. **Negative Account Maintenance**
- 22. **Positive Account Maintenance**
- 23. **Fee Code Maintenance**

## **24. Cross Reference Rebuild >**

- 1. Title/Description Xref
- 2. Author/Manufacturer Xref
- 3. ISBN & UPC Xref
- 4. 1-3 Above
- 5. Rebuild MFX
- 21. Pref Customer Xref
- 22. Voucher Xref
- 23. Employee Xref
- 24. Special Orders Xrefs

## **25. Vouchers & Coupons >**

- 1. Maintain Voucher Records
- 2. Voucher History Inquiry
- 3. Move Vouchers to History
- 21. Voucher Parameters
- 22. Maintain Coupon Parameters

## **26. Loyalty >**

- 1. Enter/Maintain Customers

- 2. Pref Customer Report
- 21. Loyalty Type Maintenance
- 22. Print Mailing Labels

### **3. End of Day Functions > Reconciliations & End of Day**

- 1. Employee
- 2. Register
- 3. Register History
- 4. Register Report
- 5. Employee Report
- 6. Daily Register Counts
- 7. Employee Audit
- 21. Check for Gaps
- 22. Remote Close Registers
- 23. Back Office Post Void
- 24. Post Unposted Transactions
- 25. Modify Tenders on STD
- 26. Re-Open Closed Day
- 27. Download Host AR Data
- 28. Nightly Resize & Backup
- 29. **General Ledger >**
  - 1. Create G/L Distribution
  - 2. Print G/L Distribution
  - 3. Create G/L Journal Entry
  - 6. Maintain Distribution Codes
  - 7. Create G/L Journal Entry for Quickbooks

### **4. Special Orders >**

- 1. Maintenance
- 21. Report

### **5. Food Service >**

- 1. Meal Maintenance
- 2. SKU Maintenance
- 3. Meal Plan Parameters

- 4. Meal Category Codes
- 21. Reset Meal Plans
- 22. Import Meal Plan Customers
- 23. *blank*
- 24. *blank*
- 25. Food Service Reports >
  - 1. Meal Usage

## **6. Mail Order & E-Commerce >**

- 1. Order Entry
- 2. Catalog Maintenance
- 3. General Parameters
- 4. Campus Webstore Parameters >
  - 1. General Parameters
  - 2. Freight Tables
- 5. Email Parameters
- 6. Web Tags>
  - 1. Web-Tag Category Maint
  - 2. Web-Tag Tag Maint
- 10. Mail Order Open Items Detail
- 11. Customer Listing
- 12. Fedex List
- 13. Print Pickslips
- 14. e-Mail List
- 21. Customer Maintenance
- 22. Customer Inquiry
- 23. Purge Completed Orders
- 24. Merge Identical Customers
- 25. Mail Labels
- 26. Web Order Status
- 31. Zip Zone Table
- 32. Rate Table – Weight
- 33. Rate Table – Purch Amt
- 34. Tracking – STD
- 35. Tracking – Confirmation

## • **Rentals >**

1. Item Master Maintenance
2. Serial Number Maintenance
3. Drop Off – Serial
4. Item Retirement
5. Move S/N to Regular Inventory
6. Specify Tag Printer
21. General Parameters
22. Condition Codes

### **23. Email Notices >**

1. Email Pre-Notice
2. Email Past Due Notice
3. Email Charged Card

### **24. Utilities >**

1. Post STD to Serial#'s
  2. Customer Information
  3. Recalculate Quantity
  4. Rental Updates
  21. Update Rental Prices
  22. Rental Purchase Processing
25. Customer Inquiry

### **26. Reports >**

1. Rental Items Due
2. Rental Items Past Due by Cust Name
3. Rental Items Past Due
4. Rental Items CC Charged
5. Master List
6. Daily Rentals
7. Daily Returns
21. Rental Items Available
22. Rental Items Sold – Serial
23. Rental Items Sold – Dynamic
24. Rental Items Retired
25. Rental Inventory

- 26. Daily Dropoff
- 27. Daily Rentals and Returns
- 28. Physical Inventory Valuation

|                                                               |                                                                           |                                                           |
|---------------------------------------------------------------|---------------------------------------------------------------------------|-----------------------------------------------------------|
| RP – Report Menu<br>PM – Printer Mgt<br>QB – Query<br>Builder | TI – Transaction<br>Inquiry<br>GI – Global MF Inquiry<br>BG – Backgrounds | UM – User Menu<br>UU – User Utilities<br>SM – System Menu |
|---------------------------------------------------------------|---------------------------------------------------------------------------|-----------------------------------------------------------|