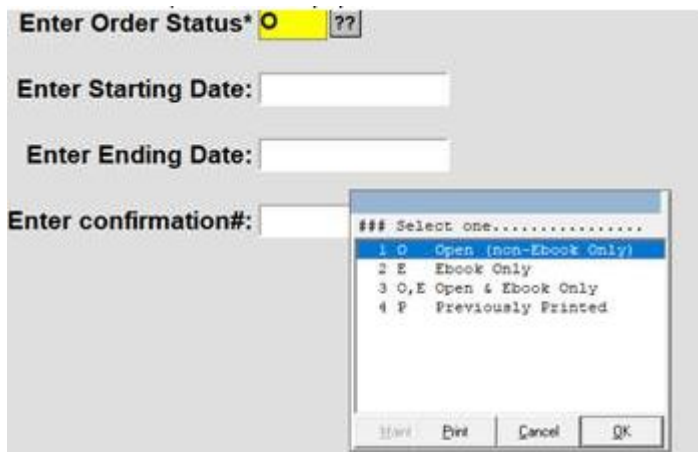


Print Pickslip

In POS.26.13 (Print Pickslips) the 'Status' has been modified to have a ?? button and a new option of O,E has been added that will print any un-printed orders regardless as to whether or not it has an ebook only.



Report: Department Sales

Department Sales

Below is an overview of the Department Sales report.

Path: POS-RP-1-5-2

Purpose: Display the gross to net numbers by department.

Output: Date, Department Codes, Department Sales, Department Returns, Department Discounts, Department Markdowns, Department Net, Merchandise Net, Non-Merchandise Net, Non-allocated Discounts, Total Taxes, Transaction Net.

The summary output combines the sales information for the entire day.

Store - 1											Page
17:52:48 24 SEP 2019											
RP-DSJ-06-02-WS											
DEPT	DEPT	DEPT	DEPT	DEPT	DEPT	MERCH	NON-MERCH	NONALLOC	TOTAL	TRANSACTION	
DATE	CODES	SALES	RETURNS	DISCOUNTS	MARKDOWNS	NET	NET	DISCOUNTS	TAXES	NET	
		0.00	0.00	0.00	0.00				0.00		
1000		5,122.05	-725.50	-23.75	0.00	4,372.80	4,372.80		91.67	5,991.07	
2000		1,254.38	0.00	0.00	0.00	1,254.38	1,254.38		91.67	5,991.07	
3000		343.92	0.00	-71.70	0.00	272.22	272.22		71.87	5,539.53	
09/17		6,720.35	-725.50	-95.45	0.00	5,899.40	5,899.40		255.21	17,521.67	
		0.00	0.00	0.00	0.00				0.00		
1000		4,424.76	-519.99	0.00	0.00	3,904.77	3,904.77		104.98	5,758.43	
2000		1,568.22	0.00	0.00	0.00	1,568.22	1,568.22		104.98	5,721.20	
3000		311.43	-73.50	-57.47	0.00	180.46	180.46		104.98	5,721.20	
09/18		6,304.41	-593.49	-57.47	0.00	5,653.45	5,653.45		314.94	17,200.83	
		0.00	0.00	0.00	0.00				0.00		
1000		4,937.57	-218.46	-210.00	0.00	4,509.11	4,509.11		235.55	8,750.44	
2		80.25	0.00	0.00	0.00	80.25	80.25		195.04	6,869.31	
2000		3,647.86	0.00	0.00	0.00	3,647.86	3,647.86		235.55	8,558.65	
3000		371.16	-16.99	-76.50	0.00	277.67	277.67		235.55	8,558.65	
09/19		9,036.84	-235.45	-286.50	0.00	8,514.89	8,514.89		901.69	32,737.05	
1000		2,736.76	-194.50	0.00	0.00	2,542.26	2,542.26		137.38	5,049.35	
2		80.25	0.00	0.00	0.00	80.25	80.25		0.00	435.25	
2000		1,967.93	0.00	0.00	0.00	1,967.93	1,967.93		137.38	4,544.61	
3000		424.66	-27.50	-75.63	0.00	321.53	321.53		137.38	4,544.61	
09/20		5,209.60	-222.00	-75.63	0.00	4,911.97	4,911.97		412.14	14,573.82	
		0.00	0.00	0.00	0.00				0.00		
1000		9,838.06	-323.90	0.00	0.00	9,514.16	9,514.16	4.68	208.19	13,267.60	
2		80.25	0.00	0.00	0.00	80.25	80.25		87.55	3,384.72	
2000		2,883.16	0.00	0.00	0.00	2,883.16	2,883.16	4.68	208.19	12,681.61	
3000		870.74	-152.25	-131.97	0.00	586.52	586.52	4.68	208.19	12,681.61	
09/23		13,672.21	-476.15	-131.97	0.00	13,064.09	13,064.09	14.04	712.12	42,015.54	
1000		6,026.33	-516.24	0.00	0.00	5,510.09	5,510.09	18.44	201.50	9,125.19	
2000		2,748.00	-25.00	0.00	0.00	2,723.00	2,723.00		201.50	8,890.14	
3000		900.10	-69.25	-121.81	0.00	709.04	709.04	18.44	201.50	9,125.19	
09/24		9,674.43	-610.49	-121.81	0.00	8,942.13	8,942.13	36.88	604.50	27,140.52	
Store 1		50,617.84	-2,8								

Flash Departmental Sales Detail (Wide)												
Store - 1												
Sales Date - 09/17/19 Through -09/24/19												
17:27:32 24 SEP 2019											Page 1	
RP-DSJ-06-02-WD												
DATE	REG#	DEPT CODES	DEPT SALES	DEPT RETURNS	DEPT DISCOUNTS	DEPT MARKDOWNS	DEPT NET	MERCH NET	NON-MERCH NET	NONALLOC DISCOUNTS	TAX AMOUNTS	TRANSACTION NET
09/17	103	1000	3,976.96	-101.75	0.00	0.00	3,875.21	3,875.21			60.11	4,936.03
		2000	858.04	0.00	0.00	0.00	858.04	858.04				
		3000	171.17	0.00	-28.50	0.00	142.67	142.67				
	***		5,006.17	-101.75	-28.50	0.00	4,875.92	4,875.92			60.11	4,936.03
09/17	111											
	***		0.00	0.00	0.00	0.00					0.00	
09/17	112											
	***		0.00	0.00	0.00	0.00					0.00	
09/17	113	1000	1,043.34	-623.75	-23.75	0.00	395.84	395.84			11.76	603.50
		2000	66.35	0.00	0.00	0.00	66.35	66.35				
		3000	172.75	0.00	-43.20	0.00	129.55	129.55				
	***		1,282.44	-623.75	-66.95	0.00	591.74	591.74			11.76	603.50
09/17	115	1000	101.75	0.00	0.00	0.00	101.75	101.75			19.80	451.54
		2000	329.99	0.00	0.00	0.00	329.99	329.99				
	***		431.74	0.00	0.00	0.00	431.74	431.74			19.80	451.54
	***		6,720.35	-725.50	-95.45	0.00	5,899.40	5,899.40			91.67	5,991.07

Report: Store Sales by Store

Below is an overview of the Store Sales by Store by Register by Date report which is virtually identical to the Store Sales by Store by Date by Interval.

Path: POS-RP-1-4-1 and POS-RP-1-4-2

Purpose: These reports are used to display the number of transactions, dollar amount and item count for a given time period. This can be in detail or summary format, with store and/or date sub totals.

Output: Register, Date, Time Interval (default 30 mins) Time Transactions (transactions in time period), Time LI (line items per time period) Time Sales (dollar amount sold in time period) Time Elapsed (time between sales) Average Tran.Time (average transaction time), Secs Per Line Item, Cust Count (edge case typically not used)

A Summary can be run to get the ending value for each day, but the true value is in the detailed version of the report.

Sales Transaction Time Interval Detail (by Reg by Date)

Store - 1
Sales Date - 08/25/19 Through - 09/24/19
16:27:49 24 SEP 2019
RP-TRAN.TIME-01-ND

REG#	DATE	TIME ..INTERVAL	TIME TRANSACTIONS	TIME ...LI	TIMESALES	TIME ...ELAPSED	AVERAGE TRAN.TIME	SECS PER LINE	PER ITEM	CUST COUNT
ALL	08/26/19	07:00:00	2	3	48.94	00:02:31	00:01:15			50.43
ALL	08/26/19	07:30:00	14	12	550.80	00:01:23	00:00:05			6.91
ALL	08/26/19	08:00:00	2	0	0.00	00:00:04	00:00:02			
ALL	08/26/19	08:30:00	28	66	4,845.14	00:35:55	00:01:16			32.66
ALL	08/26/19	09:00:00	38	88	5,455.35	00:47:19	00:01:14			32.26
ALL	08/26/19	09:30:00	45	114	6,360.32	00:43:04	00:00:57			22.67
ALL	08/26/19	10:00:00	47	148	6,745.95	00:54:31	00:01:09			22.10
ALL	08/26/19	10:30:00	57	137	7,694.59	00:56:44	00:00:59			24.85
ALL	08/26/19	11:00:00	43	112	5,184.45	00:53:00	00:01:13			28.39
ALL	08/26/19	11:30:00	49	121	5,863.33	00:55:45	00:01:08			27.65
ALL	08/26/19	12:00:00	41	131	3,629.25	01:02:48	00:01:31			28.77
ALL	08/26/19	12:30:00	90	255	12,257.31	01:28:59	00:00:59			20.93
ALL	08/26/19	13:00:00	61	150	6,873.10	01:11:24	00:01:10			28.56
ALL	08/26/19	13:30:00	76	217	11,892.59	01:35:23	00:01:15			26.37
ALL	08/26/19	14:00:00	101	272	10,368.40	01:58:37	00:01:10			26.16
ALL	08/26/19	14:30:00	78	226	10,289.39	01:37:09	00:01:14			25.79
ALL	08/26/19	15:00:00	77	173	8,610.70	01:39:03	00:01:17			34.35
ALL	08/26/19	15:30:00	79	169	8,504.59	01:23:11	00:01:03			29.53
ALL	08/26/19	16:00:00	57	140	6,219.85	01:06:54	00:01:10			28.67
ALL	08/26/19	16:30:00	66	119	7,101.64	01:04:43	00:00:58			32.63
ALL	08/26/19	17:00:00	61	164	11,496.15	02:39:33	00:02:36			58.37
ALL	08/26/19	17:30:00	80	247	14,893.56	01:34:28	00:01:10			22.94
ALL	08/26/19	18:00:00	46	146	5,821.85	01:12:41	00:01:34			29.87
ALL	08/26/19	18:30:00	1	0	0.00	00:00:00				
ALL	08/26/19	19:00:00								
ALL	08/26/19	19:30:00								
ALL	08/26/19	20:00:00								
ALL	08/26/19	20:30:00								
ALL	08/26/19	21:00:00								
ALL	08/26/19	23:59:59								
***			1239	3210	160,707.25	25:25:21	0	640.86		0

Report: Class Summary by Class

Below is an overview of the Class Detail by Date by Class report. General information on what fields are available, what they do and what data is presented in the report.

Path: POS-RP-1-3-3

Purpose: This report is used to display high level information

of class dollar amounts per day.

Output: Store, Report Group (optional), Description, Sales, Returns, Markdowns, Discounts, Class Net, Cost Quantity.

Over a one day date range this report looks very similar to other class reports. Just like those reports though, the multiple days is what makes the report unique.

This screenshot shows a single day with the "Sort by Report Code" field set to a Y. The Y for this field triggers the optional Report Group column. If this field is a N then the column is removed.

POS-TRANS-05

REPORT CLASS								
ST	.GROUP CLASS DESCRIPTION.....	SALES	RETURNS	MARKDOWNS	DISCOUNTS	CLASS NET	COST	QTY
	100 Custom Materials (Co	295.75	-18.25	0.00	0.00	277.50	217.90	14
	101 New Textbooks	6,323.74	-777.24	0.00	0.00	5,546.50	3,317.60	85
	102 Used Textbooks	331.25	-34.00	0.00	0.00	297.25	178.02	6
	300 Art Tech	108.37	0.00	0.00	0.00	108.37	56.05	29
	301 Kit: Art, COSMO, etc	27.97	0.00	0.00	0.00	27.97	14.32	3
	302 Office Supplies	90.94	0.00	0.00	0.00	90.94	48.37	36
	303 Paper, Notebooks, Bi	162.49	-5.19	0.00	-7.50	149.80	86.77	30
	304 Test Forms	441.67	0.00	0.00	0.00	441.67	223.14	383
	305 Writing Instruments	120.77	0.00	0.00	0.00	120.77	64.67	78
	400 Clothing	401.87	-10.00	0.00	-2.40	389.47	178.99	17
	401 Backpacks, Bags	114.98	0.00	0.00	0.00	114.98	67.60	2
	502 Emblamatic	14.96	0.00	0.00	0.00	14.96	6.95	4
	503 General Gifts	132.78	0.00	0.00	0.00	132.78	66.48	8
	600 Consumer Electronics	414.85	0.00	0.00	0.00	414.85	282.68	15
	603 Digital / Computer S	1.99	0.00	0.00	0.00	1.99	0.90	1
	700 Health & Beauty	23.06	0.00	0.00	0.00	23.06	13.30	14
	701 Snacks	338.30	0.00	0.00	-4.63	333.67	196.41	214
	702 Taxable Snacks	58.90	0.00	0.00	-1.17	57.73	33.58	30
	802 CAMPUS PRINT	75.00	0.00	0.00	0.00	75.00	0.00	75
	804 Counseling CARDS	590.00	0.00	0.00	0.00	590.00	0.00	20
	805 FEE CARDS	118.00	0.00	0.00	0.00	118.00	0.00	4
	808 MISCELLANEOUS	0.00	29.02	0.00	0.00	29.02	0.00	3
	809 CRV Codes	3.55	0.00	0.00	0.00	3.55	0.00	69
	ERROR	39.98	0.00	0.00	0.00	39.98	21.00	2
GROUP		10,231.17	-815.66	0.00	-15.70	9,399.81	5,074.73	1142
1		10,231.17	-815.66	0.00	-15.70	9,399.81	5,074.73	1142
GR		10,231.17	-815.66	0.00	-15.70	9,399.81	5,074.73	1142

24 records listed.

In this example we have six days worth of data. The format of this report remains the same, the numbers simply include more days.

REPORT CLASS								
ST	GROUP CLASS DESCRIPTION	SALES	RETURNS	MARKDOWNS	DISCOUNTS	CLASS NET	COST	QTY
	100 Custom Materials (Co	4,149.75	-143.50	0.00	0.00	4,006.25	3,358.14	202
	101 New Textbooks	85,305.11	-3,732.05	0.00	-23.06	81,550.00	61,298.47	980
	102 Used Textbooks	11,540.50	-905.50	20.75	0.00	10,655.75	6,181.35	270
	202 QUICK STUDY GUIDES	20.85	0.00	0.00	0.00	20.85	10.93	3
	300 Art Tech	1,266.92	-12.98	0.00	0.00	1,253.94	666.40	270
	301 Kit: Art, COSMO, etc	241.81	0.00	0.00	0.00	241.81	126.33	19
	302 Office Supplies	1,071.73	3.28	0.00	-1.69	1,073.32	560.96	407
	303 Paper, Notebooks, Bi	1,300.95	-15.17	0.00	-9.60	1,276.18	710.68	302
	304 Test Forms	2,682.62	-0.46	0.00	-1.53	2,680.63	1,361.69	2318
	305 Writing Instruments	1,333.22	0.99	0.00	-0.30	1,333.91	727.71	720
	400 Clothing	2,618.02	-105.00	0.00	-51.40	2,461.62	1,156.39	98
	401 Backpacks, Bags	409.39	0.00	0.00	0.00	409.39	223.10	11
	500 Alumni	8.99	0.00	0.00	0.00	8.99	4.15	1
	501 Greeting Cards	35.70	0.00	0.00	0.00	35.70	17.88	6
	502 Emblamatic	216.84	0.00	-11.80	-3.39	201.65	104.87	48
	503 General Gifts	1,380.46	0.00	0.00	-12.43	1,368.03	680.94	57
	600 Consumer Electronics	3,050.54	-41.98	0.00	0.00	3,008.56	2,037.91	140
	603 Digital / Computer S	38.94	0.00	0.00	0.00	38.94	25.69	6
	700 Health & Beauty	204.37	0.00	0.00	-2.00	202.37	115.06	103
	701 Snacks	2,853.84	0.00	0.00	-40.93	2,812.91	1,668.91	1702
	702 Taxable Snacks	399.94	0.00	0.00	-12.49	387.45	225.51	199
	802 CAMPUS PRINT	762.00	-24.00	0.00	0.00	738.00	0.00	738
	803 GIFT CARD	1,359.37	0.00	0.00	0.00	1,359.37	0.00	4
	804 Counseling CARDS	2,845.00	35.00	-15.00	0.00	2,865.00	0.00	98
	805 FEE CARDS	1,623.00	16.00	0.00	0.00	1,639.00	0.00	77
	808 MISCELLANEOUS	45.00	120.60	0.00	0.00	165.60	0.00	10
	809 CRV Codes	30.25	0.00	0.00	0.00	30.25	0.00	566
	810 SCHEDULES	20.00	-2.00	0.00	0.00	18.00	0.00	9
	812 SHIPPING & HANDLING	0.00	0.00	0.00	0.00	0.00	0.00	0
	814 STAMPS	4.00	0.00	0.00	0.00	4.00	3.94	2
	ERROR	59.97	0.00	0.00	0.00	59.97	31.50	3
GROUP		126,879.08	-4,806.77	-6.05	-158.82	121,907.44	81,298.51	9369
1		126,879.08	-4,806.77	-6.05	-158.82	121,907.44	81,298.51	9369
GR		126,879.08	-4,806.77	-6.05	-158.82	121,907.44	81,298.51	9369

Unique Field Options

Sort by Report Code: Allows you to override the numerical listing of class codes into their class report group. This is essentially an override of the default numerical sorting of class codes.

Creating a class Report Category is found in POS-22-3-5. Once a category has been created you can assign it to the classes belonging to that report category in POS-22-3-2.

Note: the most common fields are covered in the Reports: Best Practices and Procedures article. Only special usage scenarios or options are covered in this article.

Report: Class Detail by Class by Date

Below is an overview of the Detail by Transaction Number report. General information on what fields are available, what they do and what data is presented in the report.

Path: POS-RP-1-3-2

Purpose: This report is used to display high level class dollar amounts per class.

Output: Class, Class Description, Sales, Returns, Net Sales, Markdowns, Discounts, Class Net, Cost, Quantity and Margin.

At first glance the data is very similar to the Class Detail by Date by Class report if you only run it for one date.

POS-RP-DCS-DETAIL.BY.CLASS

CLASS										
CLASS.	DESCRIPTION.....	SALES	RETURNS	NET SALES	MARKDWN	DISCNTS	CLASS NET	COST	QTY	MARGIN
ERROR	ERROR	39.98	0.00	39.98	0.00	0.00	39.98	21.00	2	47.473

***		39.98	0.00	39.98	0.00	0.00	39.98	21.00	2	47.474
100	Custom Materials (C	295.75	-18.25	277.50	0.00	0.00	277.50	217.90	14	21.477
101	New Textbooks	5,837.74	-777.24	5,060.50	0.00	0.00	5,060.50	2,945.19	81	41.800
102	Used Textbooks	331.25	-34.00	297.25	0.00	0.00	297.25	178.02	6	40.111
300	Art Tech	108.37	0.00	108.37	0.00	0.00	108.37	56.05	29	48.279
301	Kit: Art, COSMO, et	27.97	0.00	27.97	0.00	0.00	27.97	14.32	3	48.802
302	Office Supplies	89.45	0.00	89.45	0.00	0.00	89.45	47.62	35	46.763
303	Paper, Notebooks, B	162.49	-5.19	157.30	0.00	-7.50	149.80	86.77	30	42.076
304	Test Forms	428.28	0.00	428.28	0.00	0.00	428.28	216.43	369	49.465
305	Writing Instruments	114.19	0.00	114.19	0.00	0.00	114.19	61.03	76	46.553
400	Clothing	401.87	-10.00	391.87	0.00	-2.40	389.47	178.99	17	54.042
401	Backpacks, Bags	114.98	0.00	114.98	0.00	0.00	114.98	67.60	2	41.207
502	Emblamatic	14.96	0.00	14.96	0.00	0.00	14.96	6.95	4	53.542
503	General Gifts	112.83	0.00	112.83	0.00	0.00	112.83	56.51	7	49.915
600	Consumer Electronics	382.87	0.00	382.87	0.00	0.00	382.87	263.54	13	31.167
603	Digital / Computer	1.99	0.00	1.99	0.00	0.00	1.99	0.90	1	54.773
700	Health & Beauty	21.07	0.00	21.07	0.00	0.00	21.07	12.10	13	42.572
701	Snacks	315.70	0.00	315.70	0.00	-4.39	311.31	183.56	191	41.036
702	Taxable Snacks	55.07	0.00	55.07	0.00	-1.04	54.03	31.62	28	41.476

***		8,816.83	-844.68	7,972.15	0.00	-15.33	7,956.82	4,625.10	919	41.872
802	CAMPUS PRINT	73.00	0.00	73.00	0.00	0.00	73.00	0.00	73	100.000
804	Counseling CARDS	590.00	0.00	590.00	0.00	0.00	590.00	0.00	20	100.000
805	FEE CARDS	18.00	0.00	18.00	0.00	0.00	18.00	0.00	2	100.000
808	MISCELLANEOUS	0.00	29.02	29.02	0.00	0.00	29.02	0.00	3	100.000
809	CRV Codes	3.40	0.00	3.40	0.00	0.00	3.40	0.00	66	100.000

***		684.40	29.02	713.42	0.00	0.00	713.42	0.00	164	100.000
Store 1		9,541.21	-815.66	8,725.55	0.00	-15.33	8,710.22	4,646.10	1085	46.659
		9,541.21	-815.66	8,725.55	0.00	-15.33	8,710.22	4,646.10	1085	46.659

24 records listed.

However, the format changes when you run it for multiple dates. The focus is on the class data, then by date. So class 100 is all grouped together across the date range, totaled for the date range, and then class 101 is reported for the date range, etc.

This example is for a six day span.

POS-RP-DCS-DETAIL.BY.CLASS

CLASS										
CLASS	DESCRIPTION	SALES	RETURNS	NET SALES	MARKDWS	DISCNTS	CLASS NET	COST	QTY	MARGIN
100	Custom Materials (C	1,383.00	-39.00	1,344.00	0.00	0.00	1,344.00	1,193.28	66	11.214
100	Custom Materials (C	976.25	-20.50	955.75	0.00	0.00	955.75	777.94	45	18.604
100	Custom Materials (C	576.00	0.00	576.00	0.00	0.00	576.00	503.79	26	12.536
100	Custom Materials (C	189.75	-51.75	138.00	0.00	0.00	138.00	104.02	14	24.623
100	Custom Materials (C	712.50	-14.00	698.50	0.00	0.00	698.50	546.23	36	21.799
100	Custom Materials (C	295.75	-18.25	277.50	0.00	0.00	277.50	217.90	14	21.477
Total for 100		4,133.25	-143.50	3,989.75	0.00	0.00	3,989.75	3,343.16	201	16.206
0										
101	New Textbooks	26,206.74	-1,204.07	25,002.67	0.00	-9.15	24,993.52	19,128.15	285	23.467
101	New Textbooks	20,970.96	-549.25	20,421.71	0.00	-13.91	20,407.80	15,618.77	252	23.466
101	New Textbooks	12,473.45	-705.49	11,767.96	0.00	0.00	11,767.96	9,005.40	146	23.475
101	New Textbooks	5,891.25	-367.00	5,524.25	0.00	0.00	5,524.25	4,227.35	62	23.476
101	New Textbooks	13,346.22	-129.00	13,217.22	0.00	0.00	13,217.22	9,931.28	149	24.860
101	New Textbooks	5,930.49	-777.24	5,153.25	0.00	0.00	5,153.25	3,015.10	82	41.491
Total for 101		84,819.11	-3,732.05	81,087.06	0.00	-23.06	81,064.00	60,926.06	976	24.842
1										
102	Used Textbooks	3,610.00	-225.00	3,385.00	20.75	0.00	3,405.75	1,973.43	92	42.055
102	Used Textbooks	3,447.75	-536.50	2,911.25	0.00	0.00	2,911.25	1,581.99	76	45.659
102	Used Textbooks	1,622.25	-110.00	1,512.25	0.00	0.00	1,512.25	884.80	43	41.491
102	Used Textbooks	1,080.50	0.00	1,080.50	0.00	0.00	1,080.50	681.17	22	36.957
102	Used Textbooks	1,448.75	0.00	1,448.75	0.00	0.00	1,448.75	881.94	31	39.124
102	Used Textbooks	331.25	-34.00	297.25	0.00	0.00	297.25	178.02	6	40.111
Total for 102		11,540.50	-905.50	10,635.00	20.75	0.00	10,655.75	6,181.35	270	41.990
2										
202	QUICK STUDY GUIDES	20.85	0.00	20.85	0.00	0.00	20.85	10.93	3	47.577
300	Art Tech	345.58	0.00	345.58	0.00	0.00	345.58	188.45	68	45.468
300	Art Tech	159.85	0.00	159.85	0.00	0.00	159.85	84.82	41	46.937
300	Art Tech	334.30	-12.98	321.32	0.00	0.00	321.32	174.57	58	45.670
300	Art Tech	106.46	0.00	106.46	0.00	0.00	106.46	55.44	30	47.924
300	Art Tech	212.36	0.00	212.36	0.00	0.00	212.36	107.07	44	49.580
300	Art Tech	108.37	0.00	108.37	0.00	0.00	108.37	56.05	29	48.279
Total for 300		1,266.92	-12.98	1,253.94	0.00	0.00	1,253.94	666.40	270	46.856
0										

Unique Field Options

There are no unique fields in this report.

Note: the most common fields are covered in the Reports: Best Practices and Procedures article. Only special usage scenarios or options are covered in this article.

Report: Class Detail by Date by Class

Below is an overview of the Class Detail by Date by Class report. General information on what fields are available, what they do and what data is presented in the report.

Path: POS-RP-1-3-1

Purpose: This report is used to display high level information of class dollar amounts per day.

Output: Class, Class Description, Sales, Returns, Net Sales, Markdowns, Discounts, Class Net, Cost, Quantity and Margin.

POS-RP-DCS-DETAIL.BY.DATE										
CLASS										
CLASS	DESCRIPTION	SALES	RETURNS	NET SALES	MARKDWN	DISCNTS	CLASS NET	COST	QTY	MARGIN
100	Custom Materials (Co	295.75	-18.25	277.50	0.00	0.00	277.50	217.90	14	21.477
101	New Textbooks	5,657.99	-786.24	4,871.75	0.00	0.00	4,871.75	2,815.52	78	42.20
102	Used Textbooks	319.25	0.00	319.25	0.00	0.00	319.25	188.34	6	41.005
300	Art Tech	95.89	0.00	95.89	0.00	0.00	95.89	49.65	27	48.221
301	Kit: Art, COSMO, etc	27.97	0.00	27.97	0.00	0.00	27.97	14.32	3	48.802
302	Office Supplies	87.47	0.00	87.47	0.00	0.00	87.47	46.72	33	46.587
303	Paper, Notebooks, Bi	156.50	-5.19	151.31	0.00	-7.50	143.81	83.13	29	42.194
304	Test Forms	405.64	0.00	405.64	0.00	0.00	405.64	204.53	350	49.578
305	Writing Instruments	101.65	0.00	101.65	0.00	0.00	101.65	54.63	70	46.256
400	Clothing	321.89	-10.00	311.89	0.00	-2.40	309.49	147.09	13	52.473
401	Backpacks, Bags	114.98	0.00	114.98	0.00	0.00	114.98	67.60	2	41.207
502	Emblematic	14.96	0.00	14.96	0.00	0.00	14.96	6.95	4	53.542
503	General Gifts	112.83	0.00	112.83	0.00	0.00	112.83	56.51	7	49.915
600	Consumer Electronics	368.88	0.00	368.88	0.00	0.00	368.88	255.23	12	30.809
603	Digital / Computer S	1.99	0.00	1.99	0.00	0.00	1.99	0.90	1	54.773
700	Health & Beauty	21.07	0.00	21.07	0.00	0.00	21.07	12.10	13	42.572
701	Snacks	289.17	0.00	289.17	0.00	-3.98	285.19	168.33	174	40.976
702	Taxable Snacks	50.69	0.00	50.69	0.00	-1.04	49.65	29.32	26	40.946
802	CAMPUS PRINT	73.00	0.00	73.00	0.00	0.00	73.00	0.00	73	100.000
804	Counseling CARDS	590.00	0.00	590.00	0.00	0.00	590.00	0.00	20	100.000
805	FEE CARDS	18.00	0.00	18.00	0.00	0.00	18.00	0.00	2	100.000
808	MISCELLANEOUS	0.00	29.02	29.02	0.00	0.00	29.02	0.00	3	100.000
809	CRV Codes	3.10	0.00	3.10	0.00	0.00	3.10	0.00	61	100.000
ERROR	ERROR	39.98	0.00	39.98	0.00	0.00	39.98	21.00	2	47.473
101	New Textbooks	3,029.00	0.00	3,029.00	0.00	0.00	3,029.00	2,324.09	79	23.272
102	Used Textbooks	93.75	0.00	93.75	0.00	0.00	93.75	62.50	1	33.333
304	Test Forms	77.70	-7.40	70.30	0.00	0.00	70.30	42.03	38	40.213
305	Writing Instruments	3.63	0.00	3.63	0.00	0.00	3.63	1.87	6	48.484
Total for 09/11/18		12,372.73	-798.06	11,574.67	0.00	-14.92	11,559.75	6,870.26	1147	0.000
		12,372.73	-798.06	11,574.67	0.00	-14.92	11,559.75	6,870.26	1147	0.000

28 records listed.

What makes it unique from the other class reports is the formatting when it spans multiple days. The focus is on the date, then the class totals. So the report displays the first date with all class totals, then the next day with its class totals, etc.

The screenshot below shows data on two days.

POS-RP-DCS-DETAIL.BY.DATE

CLASS	CLASS DESCRIPTION	SALES	RETURNS	NET SALES	MARKDWN	DISCNTS	CLASS NET	COST	QTY	MARGIN
100	Custom Materials (Co	1,383.00	-39.00	1,344.00	0.00	0.00	1,344.00	1,193.28	66	11.214
101	New Textbooks	26,206.74	-1,204.07	25,002.67	0.00	-9.15	24,993.52	19,128.15	285	23.467
102	Used Textbooks	3,610.00	-225.00	3,385.00	20.75	0.00	3,405.75	1,973.43	92	42.055
300	Art Tech	345.58	0.00	345.58	0.00	0.00	345.58	188.45	68	45.468
301	Kit: Art, COSMO, etc	21.48	0.00	21.48	0.00	0.00	21.48	11.37	2	47.067
302	Office Supplies	258.34	0.00	258.34	0.00	0.00	258.34	134.31	94	48.010
303	Paper, Notebooks, Bi	254.49	5.99	260.48	0.00	0.00	260.48	142.40	62	45.331
304	Test Forms	462.10	0.92	463.02	0.00	0.00	463.02	235.74	415	49.086
305	Writing Instruments	343.85	0.99	344.84	0.00	0.00	344.84	188.80	170	45.249
400	Clothing	433.85	0.00	433.85	0.00	0.00	433.85	200.95	16	53.682
401	Backpacks, Bags	83.98	0.00	83.98	0.00	0.00	83.98	49.75	2	40.759
501	Greeting Cards	5.95	0.00	5.95	0.00	0.00	5.95	2.98	1	49.915
502	Emblamatic	56.15	0.00	56.15	-5.40	0.00	50.75	29.97	8	40.945
503	General Gifts	243.11	0.00	243.11	0.00	0.00	243.11	117.31	12	51.746
600	Consumer Electronics	399.62	0.00	399.62	0.00	0.00	399.62	226.41	38	43.343
700	Health & Beauty	38.87	0.00	38.87	0.00	-0.69	38.18	20.61	23	46.018
701	Snacks	580.79	0.00	580.79	0.00	-7.91	572.88	343.38	334	40.060
702	Taxable Snacks	66.88	0.00	66.88	0.00	-2.55	64.33	36.80	38	42.794
802	CAMPUS PRINT	197.00	0.00	197.00	0.00	0.00	197.00	0.00	197	100.000
803	GIFT CARD	109.37	0.00	109.37	0.00	0.00	109.37	0.00	1	100.000
804	Counseling CARDS	565.00	0.00	565.00	-15.00	0.00	550.00	0.00	15	100.000
805	FEE CARDS	447.00	0.00	447.00	0.00	0.00	447.00	0.00	26	100.000
808	MISCELLANEOUS	0.00	12.04	12.04	0.00	0.00	12.04	0.00	-2	100.000
809	CRV Codes	5.35	0.00	5.35	0.00	0.00	5.35	0.00	101	100.000
810	SCHEDULES	2.00	0.00	2.00	0.00	0.00	2.00	0.00	1	100.000
Total for 09/04/18		36,120.50	-1,448.13	34,672.37	0.35	-20.30	34,652.42	24,224.09	2065	0.000
100	Custom Materials (Co	976.25	-20.50	955.75	0.00	0.00	955.75	777.94	45	18.604
101	New Textbooks	20,970.96	-549.25	20,421.71	0.00	-13.91	20,407.80	15,618.77	252	23.466
102	Used Textbooks	3,447.75	-536.50	2,911.25	0.00	0.00	2,911.25	1,581.99	76	45.659
202	QUICK STUDY GUIDES	20.85	0.00	20.85	0.00	0.00	20.85	10.93	3	47.577
300	Art Tech	159.85	0.00	159.85	0.00	0.00	159.85	84.82	41	46.937
301	Kit: Art, COSMO, etc	14.99	0.00	14.99	0.00	0.00	14.99	7.97	1	46.831
302	Office Supplies	221.36	-3.99	217.37	0.00	0.00	217.37	113.25	70	47.899
303	Paper, Notebooks, Bi	308.40	0.00	308.40	0.00	-1.32	307.08	171.60	70	44.118
304	Test Forms	442.42	0.00	442.42	0.00	0.00	442.42	224.43	384	49.272
305	Writing Instruments	278.54	0.00	278.54	0.00	-0.30	278.24	152.05	147	45.352
400	Clothing	416.82	0.00	416.82	0.00	-12.50	404.32	191.29	19	52.688
401	Backpacks, Bags	63.48	0.00	63.48	0.00	0.00	63.48	39.25	2	38.169
502	Emblamatic	35.95	0.00	35.95	0.00	0.00	35.95	16.41	10	54.353
503	General Gifts	309.04	0.00	309.04	0.00	-5.99	303.05	152.37	14	49.721
600	Consumer Electronics	927.72	-41.98	885.74	0.00	0.00	885.74	642.07	26	27.510
603	Digital / Computer S	4.99	0.00	4.99	0.00	0.00	4.99	3.04	1	39.078
700	Health & Beauty	33.83	0.00	33.83	0.00	0.00	33.83	18.61	17	44.989
701	Snacks	556.26	0.00	556.26	0.00	-10.80	545.46	322.60	346	40.857
702	Taxable Snacks	75.82	0.00	75.82	0.00	-2.30	73.52	42.00	39	42.872
802	CAMPUS PRINT	163.00	-12.00	151.00	0.00	0.00	151.00	0.00	151	100.000
804	Counseling CARDS	595.00	35.00	630.00	0.00	0.00	630.00	0.00	26	100.000
805	FEE CARDS	522.00	4.00	526.00	0.00	0.00	526.00	0.00	20	100.000
808	MISCELLANEOUS	30.00	21.64	51.64	0.00	0.00	51.64	0.00	5	100.000
809	CRV Codes	6.25	0.00	6.25	0.00	0.00	6.25	0.00	114	100.000
810	SCHEDULES	6.00	-2.00	4.00	0.00	0.00	4.00	0.00	2	100.000
814	STAMPS	2.00	0.00	2.00	0.00	0.00	2.00	1.97	1	1.500
Total for 09/05/18		30,589.53	-1,105.58	29,483.95	0.00	-47.12	29,436.83	20,173.36	1882	0.000

Unique Field Options

There are no unique fields in this report.

Note: the most common fields are covered in the Reports: Best Practices and Procedures article. Only special usage scenarios or options are covered in this article.

Report: Consolidated by

Register

Below is an overview of the Consolidated by Register report. General information on what fields are available, what they do and what data is presented in the report.

Path: POS-RP-1-2

Purpose: This report is used to display a high level summary of the transactions done on each register. The total amount of money done, total markdowns, cost of goods sold, gross margin of goods sold, etc. for the date range specified.

Output: Register, Quantity, Sell Price Extended, Item Discount Total, Item Markdown Total, Transaction Discount Markdowns, Net Sales, Tax Total, Trans Total, Tender Total, Net Cost Extended and Gross Margin.

RP-TRANS-DETAIL-02												
REG	QTY	SELL PRICE ..EXTENDED	ITEM DISCTOTAL	ITEM MKDNTOTAL	TRN DIS MARKDNS	NET SALES	TAXTOTAL	TRANSTOTAL	TENDERTOTAL	NET COST ..EXTENDED	GROSS ..MARGIN	
104	335	2,627.65	0.00	0.00	-16.09	2,611.56	184.08	2,995.64	2,795.64	1,374.70	1420.87	
105	412	3,197.01	0.00	0.00	-7.93	3,189.08	222.52	3,611.60	3,411.60	1,864.77	1546.77	
107	239	2,124.90	0.00	0.00	-4.16	2,120.74	136.16	2,356.90	2,256.90	932.84	1323.99	
201	0	0.00	0.00	0.00	0.00	0.00	0.00	492.75	0.00	0.00	0.00	
1	986	7,949.56	0.00	0.00	-28.18	7,921.38	542.76	9,456.89	8,464.14	4,172.31	4291.63	
	986	7,949.56	0.00	0.00	-28.18	7,921.38	542.76	9,456.89	8,464.14	4,172.31	4291.63	
542 records listed.												

Unique Field Options

A/R Invoice: Allows you to specify an AR Invoice number to view the other transaction details.

Note: the most common fields are covered in the Reports: Best Practices and Procedures article. Only special usage scenarios or options are covered in this article.

Reports: Best Practices and Procedures

A general overview of how to use the report options in TCS. Includes explanations of the most common fields, scenarios and best practices when running reports.

Report: Detail by Trans Number

Below is an overview of the Detail by Transaction Number report. General information on what fields are available, what they do and what data is presented in the report.

Path: POS-RP-1-1

Purpose: This report is used to display detailed information on every transaction that meets the selection criteria.

Output: Register, Transaction #, Date, Time, Cashier Code,

Transaction Type, Post Void status, Scanned Items, Item Descriptions, Quantity, Sell Price Extended (qty * price), Item Discounts, Transaction Discounts, Tax Total, Transaction Total and Tender Code.

CASHR TRANS P KEYED										SELLPRICE ITM DIS TRN DIS		TAX	TRANS TNDR			
REG	TRAN	DATE	TIME..	.CODE	TYPE.	V	SCANNED	SKU....	TITLE/DESCRIPTION...	.QTY	..EXTENDED	MARKDNS	MARKDNS	..TOTAL	TOTAL	CODE
104	6275	09/11/18	06:35	104	OP							0.00	0.00		100.00	CA
104	6276	09/11/18	07:45	604	SA		012000151262		CRYSTAL PEPSI	1	1.79	0.00	0.00	0.14	1.93	CA
104	6277	09/11/18	07:45	604	SA		3148955702864		ART BOARD 16X20 STYG	1	4.95	0.00	0.00	1.01	13.92	CA
							026487805051		5" KID SCISSORS POIN	1	1.99					
							071641054905		METALLIC GOLD SHARPI	1	1.99					
							071641390133		METALLIC SILVER SHAR	1	1.99					
							1142178		GRIP ROLLER PEN BIC	1	1.99					
104	6278	09/11/18	07:47	604	SA		9781453401118		PROJECT WAYFINDER TO	1	50.00	0.00	0.00	3.88	53.88	CA
																CCR
104	6279	09/11/18	07:49	604	SA		810054000082		LOVAS 882-E SINGLE S	1	0.46	0.00	0.00	0.08	1.00	CA
							810054000082		LOVAS 882-E SINGLE S	1	0.46					
104	6280	09/11/18	07:49	604	SA		810054000051		882-E SINGLE SCANTRO	1	0.46	0.00	0.00	1.12	15.57	CCR
							033317029990		TI-30XA SCIENTIFIC C	1	13.99					

Unique Field Options

A/R Invoice: Allows you to specify an AR Invoice number to view the other transaction details.

Note: the most common fields are covered in the Reports: Best Practices and Procedures article. Only special usage scenarios or options are covered in this article.

POS Report Menu List

This is a list of all of the reports available, by menu order, in the POS module. This does not include reports outside of the RP menu option.