

Adopt GM Items

Adopting GM Items

Enter or Modify your adoption TX.1.1, select the DEPT/CRS/SECT in Adoption Maintenance you wish to add your GM item (s) to.

| Adoption Maintenance | | | | | | | | | | | |
|-------------------------------------------------|--------------------------------------------|------|---------------------------|-----|-----|------|-----------------|-----|-----|-----------------|------------------|
| Store: | 1 | ?? | Total Computing Solutions | | | | Date Adopted: | | | | 09/30/19 |
| Term: | 2019-1 | ?? | SPRING 2019 | | | | Est Enrollment* | | | | 20 |
| Dept: | ACC | ?? | ACCOUNTING | | | | Instructor: | | | | STAFF |
| Course: | 101 | ?? | BEGINNING | | | | E-Mail: | | | | staff@school.edu |
| Section: | 1 | ?? | | | | | Phone: | | | | |
| Req Date: | | | | | | | | | | | |
| Web Comments: | N | | | | | | | | | | |
| Fac Comments: | N | | | | | | | | | | |
| See S2: | N | | | | | | | | | | |
| ## | ISBN | Ed | CpYr | Inq | QTC | QNew | BBL | EBB | Req | Description | |
| 1 | 9780133127447 | 10TH | 14 | | 8 | | | 0 | Y | ?? --REQUIRED-- | |
| | HORNGREN ACCOUNTING-MYACCOUNTINGLAB ACCESS | | | | | | | | | | |
| | HB TRD | | 13 PEARSON EDUCATION | | | | 150.00 L | | | | |
| 2 | | | | | | | | | ?? | | |
| | | | | | | | | | ?? | | |
| | | | | | | | | | ?? | | |
| | | | | | | | | | ?? | | |
| =Save X=Cancel M=Modify C=Copy A=Add | | | | | | | | | | | |
| F=MF I=MI B=BB T=Tags U=Items | | | | | | | | | | | |
| O=OTB S2=Screen 2 CS=Copy Section N=Next P=Prev | | | | | | | | | | | |

At the bottom-line prompt select S2=Screen 2.

In the new S2=Screen, if your campus is using a specific CRN number that identifies the DEPT/COURSE/SECT . then you can enter that here, once entered you can enter the Campus Class#, preceded by a semi colon (;) in the Dept, Course or Section fields to look up the section (i.e. ;01234567). *Campus Class is not a required field not all users use this feature. You can navigate past this field by pressing enter or click on the SKU field.

Adoption Maintenance

Campus Class#:

| Miscellaneous Materials | | | | | |
|-------------------------|--------|-----------------------|-----|-----|----------|
| ## | SKU | Description | Qty | R/O | HTML Tag |
| 1 | 006703 | 100% COTTON T SHIRT/M | 1 | R | GMADOPT |
| 2 | 100572 | TCS CALCULATOR | 1 | O | GMADOPT |
| 3 | T-SHIR | | | | |
| | | | | | |
| | | | | | |

| Searched for T-SHIR, in GM POS and found GM(4) | | | | | | | | |
|------------------------------------------------|---------------------------------|---------------|---------------|-----|----------|-----|--|--|
| ### | Description..... | Color..... | Size..... | QOH | ...Price | Loc | | |
| 1 | MENS DRI-POWER TSHIRT BY RUSSEL | <u>Parent</u> | <u>Parent</u> | | 22.99 | | | |
| 2 | MENS DRI-POWER TSHIRT BY RUSSEL | White | SMALL | -2 | 22.99 | | | |
| 3 | MENS DRI-POWER TSHIRT BY RUSSEL | White | Medium | 0 | 22.99 | | | |
| 4 | MENS DRI-POWER TSHIRT BY RUSSEL | White | LARGE | 0 | 22.99 | | | |
| 5 | MENS DRI-POWER TSHIRT BY RUSSEL | White | EXTRA LARGE | -6 | 22.99 | | | |

In the SKU field, enter the SKU or you may do the normal GM item lookup to find the item. If you are selecting a Matrix GM item then select the Parent SKU, This way when its displays on the web the customer will see the Color and Size drop down selectors to choose from.

Enter the QTY that the student should purchase for the section and enter R/O to indicate if the item is Required or Optional.

| Searched for Accou, in GM POS and found POS(2) | | | | | |
|------------------------------------------------|------------------------|---------------|-----|------------|-----|
| ### | Title/Description..... | Author/Mfg MD | QOH | ...Price | Loc |
| 1 | PAID ON ACCOUNT | | | POS | |
| 2 | Unknown Account (XXX) | | | <u>POS</u> | |

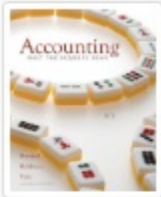
Adding Fee(s) Adoptions

You can add POS Fee Code(s) the same way that you would add a sku in the S2=Screen 2. The fee will then be displayed along with the GM and Textbook information in the Adoption/Course search on your website.

Show Course List

FALL 2019 - ACCT - 101 - 5

Books



ACCOUNTING:WHAT THE...-W/CONNECT PLUS

Required: REQUIRED

Author: MARSHALL

Edition: 9TH

Copyright Year: 11

ISBN: 9780077398279

New Price: \$268.00

Add to Cart

Used Price: \$201.00

Add to Cart

E-Book:

Select...

Rent:

Due: 11/01/19 New - \$

Example Section

General Merchandise



WOMENS GEAR FOR SPORTS TAYLOR TSHIRT

Required: Optional

Sku: 100705

Source: General Merchandise

Price: \$14.99

Add to Cart

Recommended Quantity: 1

1



MATRIX SHIRT

Required: Required

Sku: 100740

Source: General Merchandise

Style:

Black - Extra Small (Low Inventory - Buy Now!) ▲

Black - Small (Low Inventory - Buy Now!) - \$19.

Black - Medium (Low Inventory - Buy Now!) - \$

Black - Large (Low Inventory - Buy Now!) - \$19.

Black - Xtra Large (Low Inventory - Buy Now!) - ▼

Add to Cart

Recommended Quantity: 1

1



Example Fee

Required: Required

Sku: 10001

Source: General Merchandise

Price: \$2.00

Add to Cart

Recommended Quantity: 1

1

You can also enter in Fee Code(s), this allows you to collect any additional fees that may be required for the course that has been set by the Instructor or Staff. **for details on setting up Fees Codes, reference POS Training*

Example web cart

Checkout - Shipping

Example Cart

| Item | Details | Quantity | Price | Extended |
|---------------------------------------|-----------------------------------------------------|----------|----------|----------|
| ACCOUNTING:WHAT THE...-W/CONNECT PLUS | FALL 2019 - ACCT - 101 - 5 | 1 | \$121.00 | \$121.00 |
| WOMENS GEAR FOR SPORTS TAYLOR TSHIRT | | 1 | \$14.99 | \$14.99 |
| MATRIX SHIRT | Black - Medium (Low Inventory - Buy Now!) - \$19.99 | 1 | \$19.99 | \$19.99 |
| Example Fee | | 1 | \$2.00 | \$2.00 |

| Cart Totals | |
|-------------|------|
| Subtotal | \$15 |
| Total | \$15 |

Address Information

Resume Web Order

Resume Orders that have been placed will look the exact same as other Web Orders. **note you will have to verify the rental item and price when resuming the order. It is best that you have a copy of the order to verify the type or rental and length of rental.*

Example Web Order Resume

TCS DEMO STORE

| | | |
|--------------------------|---------------------------------|----------------|
| Sales Clerk: TCS SUPPORT | 101 DEPT | Balance |
| Tran Type: WEBAR | Mail Order Sale | 173.78 |
| Tran Number: 3206 | 350036223000709356000.DEPT SUPP | |

TCS Demo Store

Gifts

Drinkware

Headwear

Technology

BURGERS

Fees

| | | |
|----|--------------------------------|--------|
| -1 | ACCOUNTING:WHAT THE...-W/CO | 121.00 |
| | RENT- 9780077398279 1 @ 121.00 | |
| -2 | WOMENS GEAR FOR SPORTS TAYL | 14.99 |
| | GM 100705 1 @ 14.99 | |
| -3 | MATRIX SHIRT | 19.99 |
| | GM 100740100002 1 @ 19.99 | |
| -4 | Example Fee | 2.00 |
| | POS 10001 1 @ 2.00 | |
| 5 | SHIPPING & HANDLING | 0.00 |
| | POS 8206 1 @ 0.00 | |

| Qty/SKU/MOD/Xref | Qty | Pri |
|------------------|-----|-----|
| | 1 | |

| Transaction Modifiers | # | Modifier or Tender | Amount |
|-----------------------|---|--------------------|----------|
| Original...: | | | 5,000.00 |
| Available...: | | | 4,826.22 |
| Sh Due...: | | | 0.00 |

| | | |
|--|--------------|--------------|
| | SubTotal | 157. |
| | Disc/Mkdn | |
| | Sales Tax | 15. |
| | Total | 173.7 |

Rental Setup and Training

Setup and training for the TCS rental product.